



## PHOENIX GLASS

615 Alvine Road  
Pittsgrove, NJ 08318

### APPLICATION FOR EMPLOYMENT

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We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

**This is a non-smoking environment**

#### PERSONAL INFORMATION

Name \_\_\_\_\_  
*Last* *First* *Middle*

Present Address \_\_\_\_\_  
*Street* *City* *Zip* *Phone*

Permanent Address \_\_\_\_\_  
*Street* *City* *Zip* *Phone*

List any relatives working for us: \_\_\_\_\_  
\_\_\_\_\_

How did you learn about Phoenix Glass?

Newspaper Ad \_\_\_\_\_ Referred by \_\_\_\_\_

Other \_\_\_\_\_  
\_\_\_\_\_

#### EMPLOYMENT DESIRED

Position \_\_\_\_\_ Date you can start? \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you applied for a job at PHOENIX GLASS before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when? \_\_\_\_\_

## EDUCATION

	Name & Location of School	No of Yrs. Attended	Did You Graduate?	Major Course of Study
High School				
College				
Graduate School, Trade, Business, or Correspondence School				

Please describe additional skills, training, or ability you would like to have us consider in evaluating your qualifications:

PC Skills: \_\_\_\_\_

## FORMER EMPLOYERS ( List below last three employers, starting with current employer)

Company Firm: _____ Address: _____ Phone: _____ Supervisor: _____	<b>Mo./Yr.</b> From: _____ To: _____ <b>Rate of Pay:</b> Start: _____ Finish: _____	Job Title: _____ Duties: _____ Reason for Leaving: _____
Company Firm: _____ Address: _____ Phone: _____ Supervisor: _____	<b>Mo./Yr.</b> From: _____ To: _____ <b>Rate of Pay:</b> Start: _____ Finish: _____	Job Title: _____ Duties: _____ Reason for Leaving: _____
Company Firm: _____ Address: _____ Phone: _____ Supervisor: _____	<b>Mo./Yr.</b> From: _____ To: _____ <b>Rate of Pay:</b> Start: _____ Finish: _____	Job Title: _____ Duties: _____ Reason for Leaving: _____

**REFERENCES** (Give the names of three persons not related to you whom you have know at least one year)

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Name	Address	Phone No.	Occupation	Years Acquainted
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Name	Address	Phone No.	Occupation	Years Acquainted
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Name	Address	Phone No.	Occupation	Years Acquainted
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Are you able, with or without accommodation, to perform all of the functions of the job for which you are applying?

Yes \_\_\_\_\_ No \_\_\_\_\_

**U.S. MILITARY SERVICE**

Dates of Service: From \_\_\_\_\_ To \_\_\_\_\_ Branch \_\_\_\_\_

Rank and Principal Duties: \_\_\_\_\_  
\_\_\_\_\_

Type of Discharge: \_\_\_\_\_

**OTHER**

Are you a United States citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

If not, are you an alien lawfully authorized to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of a felony within the last 7 years? Yes \_\_\_\_\_ No \_\_\_\_\_

*(Conviction will not necessarily disqualify an applicant from employment.)*

If "yes" please explain \_\_\_\_\_  
\_\_\_\_\_

I hereby give PHOENIX GLASS the right to make a thorough investigation into my previous employment, education and references; and I release from all liability all persons, companies, and corporations supplying such information. I release, indemnify, and hold harmless PHOENIX GLASS from and against any and all liability which might result from making such an investigation.

I understand that any false answer, statement, or representation made by me in this application shall constitute sufficient cause for discharge. I also understand that nothing contained in this employment application or granting of an interview is intended to create an employment contract between PHOENIX GLASS and myself for either employment or for the granting of benefits. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon PHOENIX GLASS unless made in writing. If an employment relationship is established, I understand and agree that it is not for a definite period of time and that I have the right to terminate my employment at any time and that PHOENIX GLASS retains a similar right.

I understand that, if accepted for employment, it is necessary to abide by the rules and policies of PHOENIX GLASS.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_